

Board of Education Meeting Minutes September 21, 2011

1. School Community Session- 6:00 p.m.

Board of Education Members Present: Chairman Stephanie Hall; Meredith Doyen, Jamie Doucette, Sara McLean, Laurie Finan.

Mr. Charles Meyers, Superintendent/Principal; Marilyn Basini Conroy, Business Manager; Sharon Patterson, District Treasurer; Ann-Marie Thibodeau, Claims Auditor; Mr. Douglas Gerhardt, School Attorney.

- 1.1 Call to Order / Pledge of Allegiance- Chairman Hall called the meeting to order and led the Pledge of Allegiance.
- 1.2 Public Participation – There were no public comments at this time.

Sara McLean requested an addition to the agenda regarding school parking, which was added as item 5.2

Chairman Hall also requested an addition to the agenda, item 3.3, regarding a request from Ann-Marie Thibodeau to attend a School District Claims Auditor Conference.

Jamie Doucette made a motion to add the above items to the agenda, seconded by Laurie Finan.

Motion carried: 5-0.

2. Consent Agenda- Chairman Hall requested a motion to add an additional warrant # 10 in the amount of \$28,509.

Mere Doyen made a motion to add the additional warrant, seconded by Laurie Finan.

Motion carried: 5-0.

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| 2.1 | Warrants Payable | Total | \$311,782.91 |
| | Warrant # 7 Payroll | | 4,910.91 |
| | Warrant # 8 Payroll | | 27,163.02 |
| | Warrant # 9 Multi-Fund | | 279,708.98 |

Sara McLean made a motion to approve the Consent Agenda, seconded by Jamie Doucette.

Motion carried: 5-0.

3. Action Items (Board Chairman)

- 3.1 Motion: To Approve Minutes of the August 17, 2011 and the August 31, 2011 Board of Education Meetings
Jamie Doucette made a motion to approve the Minutes of the August 17, 2011 and the August 31, 2011 Board of Education meetings, seconded by Laurie Finan.
Motion carried: 5-0.
- 3.2 Motion: To Approve changing the spring vacation to April 9-13, 2012.

Mr. Meyers stated that schools were informed by the New York State Education Commissioner, John King, that the dates of the Grades 3-8 English Language Arts New York State Assessment for April 2012 were changed, and are now in conflict with the previously scheduled Fishers Island School spring vacation, April 16-20. Therefore it is necessary to change our school vacation to April 9-13 in order to be in compliance, as all schools in New York State are required to take the test at the same time.

Sara McLean made a motion to change the spring vacation to April 9-13, 2012, seconded by Laurie Finan.

Motion carried: 5-0.

- 3.3 Motion: To approve a request from Ann-Marie Thibodeau to attend the 2011 School District Claims Auditor Conference in Melville, Long Island on Friday, September 23, 2011. The conference is a full day of Claims Auditor training, including basic and advanced training topics.

Laurie Finan made a motion to approve the request from Ann-Marie Thibodeau to attend the 2011 School District Claims Auditor Conference, seconded by Jamie Doucette.

Motion carried: 5-0.

4. Superintendent's Report (*Superintendent*)

- 4.1 Report on the Opening of School – Mr. Meyers reported that the opening of school went very smoothly. He included several items in the Board packet which had been distributed to teachers, including the faculty meeting agenda. Mr. Meyers also reported on the successful back to school curriculum night, where parents had the opportunity to meet teachers and class advisors. Parents also received information about the coming upper school trip to Gettysburg, Philadelphia and New York. In addition, Mr. Meyers reported that there are presently 29 magnet students, and 36 island students enrolled in school. He presented a list of Committees to the Board of Education. Sara McLean noted that her name was not included on the Magnet Committee list, and Mr. Meyers responded that her name will be added to the list.
- 4.2 Capital Projects Reports- Mr. Meyers reported on the Capital Improvements Project Financial Status. Under the direction of Strategic Building Solutions, work was completed on time and under budget. There is currently a balance of \$6,353.28 remaining, some of which will be used to complete some additional necessary repairs to windows in the Science, English and Art rooms.
- 4.3 Douglas Gerhardt, School Attorney "*The Roles and Responsibilities of Board Members*" This item was moved to the retreat portion of the meeting.
- 4.4 Schedule September/October Work Sessions- The Board members decided to meet at 5:45 p.m. on Wednesday, October 5th to begin work sessions in order to discuss strategy relating to the status of school owned property, as well as information generated during the summer community forums.

5. Committee Reports

- 5.1 Policy Committee- Stephanie Hall reported that the committee has met and reviewed the policies that have been completed as well as those in progress. Two policies that are being developed are the roles of the Claims Auditor and District Treasurer. The Code of Conduct policy is also under review. The Board discussed engaging NYSSBA's service which the school subscribes to in order to update any newly recommended policies. The school also needs to submit its current policy manual to NYSSBA for review. Mr. Meyers stated that MaryBeth Guimaraes will be coordinating this effort with NYSSBA. The Board also decided to have the school's attorney review the school district's policies.
- 5.2 Sara McLean commented that parking along Whistler Avenue close to the stop sign on Greenwood Avenue interferes with being able to see the oncoming traffic. Mr. Meyers responded that he will contact Louisa Evans in order to see about getting a No Parking sign within 100 feet of the stop sign.

6. Public Participation – There were no public comments. Stephanie Hall mentioned that the list of School Board meeting dates needs to be posted on the school's website and the Community Board calendar. The Board also discussed moving the April Board of Education meeting back to the 18th.
Sara McLean made a motion to change the date of the April Board of Education meeting to April 18th, seconded by Meredith Doyen.
Motion carried: 5-0.

7. Executive Session

8. Adjournment- Jamie Doucette made a motion to adjourn the public session of the meeting, seconded by Laurie Finan.
Motion carried: 5-0. The meeting was adjourned at 7:00 p.m.

Name of Recorder: Leslie Tombari

Board of Education Resource Packet

For

September 21, 2011

Regular Meeting

“For Your Information”

Additional Materials

For

Board of Education Review

From

Office of Superintendent

September 21, 2011